



St. Pius X Mother's Club
29th Annual Holiday Marketplace
2023 Artist Application/Contract

Welcome to St. Pius X Marketplace 2023

The Mothers' Club of St. Pius X Catholic High School, Atlanta, GA is pleased to present the 29th annual Holiday Marketplace on **Saturday, November 18, 2023, 9:00 a.m. to 4:00 p.m.** Past exhibitors know that our annual holiday marketplace is a wonderful experience for all involved. If you are new to this event, we encourage you to consider spending the day with us at St. Pius. This is a great way to kick off the holiday shopping season and we promise you a productive day in a fun and festive setting. Proceeds from this show benefit the St. Pius X Catholic School need-based scholarship program.

This year all applications will be handled on-line and payments will be accepted via credit card when you are accepted. Any necessary refunds will be credited back to your credit card. Please pay close attention to the details of our application/contract requirements and instructions for 2023. All applications, regardless of prior participation, are carefully reviewed and judged by a committee for individual merit. Our show filled very quickly last year and we expect to fill early again this year, with booths allocated for jewelry and spa filling up first.

For participation consideration in the Holiday Marketplace this year, please complete the Artist Application/Contract as directed. Previous invited vendors will have priority placement or acceptance until June 1, 2023. After that date, we will begin accepting new vendors. The deadline for all applications will be **June 30, 2023**. Payment will be due by June 30, 2023.

This is a juried show and exhibitors selected to participate in the Holiday Marketplace are skilled artisans who provide our shoppers with an array of handmade, unique art and holiday treasures. In keeping with our marketing as a unique artisans show, **no new vendors representing resale items will be accepted**. Approximately 170 exhibitors will be selected for the show.

The photos and description you provide with your application are used for judging. As such, it is very important that you include a photo of your booth setup, which includes all items to be sold at the show. We are committed to maintaining a high quality show and continue to be selective in our acceptance of artists and crafters.

At St. Pius X, we are proud of our reputation of treating our exhibitors as honored guests. This year will be no exception and we look forward to extending our hospitality to you.

Sincerely,

Teresa Ebbs
St. Pius X Holiday Marketplace Chair

spxmarketday@spxstudent.org

2023 Marketplace Information and Requirements

Booth Rental Information:

- Indoor gym booths - 8'x10' (80 sq. ft.) - **\$190**
- Indoor cafeteria booths 8'x6' (48 sq. ft.) - **\$145**
- Outdoor Covered Breezeway booths are 8'x6' (48 sq. ft.) - **\$95**
- Booth height may not exceed 8 feet
- Six-foot tables may be ordered for \$25 each. Up to two chairs are provided at no charge.
- Electricity is limited to booths along the perimeter and must be prioritized on specific need. Priority is given to those artists who specifically need electricity for producing their items – i.e.: monogramming, food preparation, paint drying, etc. We make every effort to accommodate electricity requests, but there is no guarantee.
- **Booth sharing is not allowed.**
- Booth Cancellation – Requests for full refunds must be made prior to **Oct. 23, 2023**. Requests for partial (50%) refunds will be honored until **November 4**. There are no refunds after this date.
- Artists must be present in their booth for the entire show. Early break-down is not permitted.

Check-In & Set-Up:

- The Set-up times in italics below are tentative and may change slightly due to sport team schedules. Final times will be communicated Monday, November 13.
- *Vendors in the gyms are encouraged to set up on Friday, November 17, between 1:30pm and 5:00p.m. All set-up must be COMPLETE by 5:00p.m. on Friday. NO EXCEPTIONS.*
- *Cafeteria vendors can set up between 4:00p.m. and 5:00p.m. on Friday, November 17.*
- *Breezeway vendors can set up on Saturday, November 18 only from 7:00 a.m. – 8:30 a.m.*
- The school will open to vendors on Saturday at 7:00 a.m. Due to facilities activities and the safety of our vendors and their items, we will not be able to accommodate earlier arrivals.
- We will have student volunteers to help you unload both days.
- ALL set-up MUST be completed by 8:30 a.m. on Saturday.
- You will be provided with a Wi-Fi code during Check-In.
- You will be able to order and pay for lunch via a payment link provided approximately a week before the event..
- You will provide your Raffle Item for donation at the time of Check-In. Please note that this is part of the cost of participation in the show and is not tax deductible.
- You will have access to our Hospitality Room, which offers snacks and beverages for your convenience.

2023 Marketplace Information and Requirements

Parking:

- Vendors should plan to be on campus no later than 8:15 a.m. on Saturday and park in the designated vendor lot by 8:30 a.m.
- No vehicles or trailers may remain parked on campus overnight on Friday, November 18.
- If you have a need for an official Handicap parking spot, please let us know via your application in comments. (Valid Handicap parking permit required)

Application:

- The online application is available at: [2023 Marketplace Application](#)
- Application deadline is June 30, 2023

Merchandise Category:

- Please provide the category that best describes your primary artisan offering.
- You may only bring and sell items from your category, i.e. only vendors listed in the Jewelry category may sell jewelry.
- Note: Some categories are limited to ensure variety

Photos:

- Vendors should submit three photos of their work (at least 1 photo should be of the overall display) to spxmarketday@spxstudent.org. Photos are an important aspect of the juried show application decision and to our advertising and Facebook campaign.
- Photos should be representative of the products you offer. Please only include items that you wish to sell at Marketplace

Questions?:

- Email us at spxmarketday@spxstudent.org
- Please note: SPX Marketplace is a parent-operated fundraiser. The email mailbox is checked regularly by a VOLUNTEER but please be patient if you do not receive an immediate response. In addition, please do not contact the St. Pius X front desk, faculty, or staff as they will not be able to assist you and will refer you to our email address.