

ALGEBRA ONE CP2 – (713)

Mrs. Dena A. Peck

2007–2008 School Year

(404) – 636 – 3023 ext. 295

<http://www.spx.org/departments/math/teachers/peck/algebraI/index.html>

dpeck@spx.org

Materials:

- A 1.5 inch 3 ring binder dedicated to Math
- 3 dividers labeled Notes, Assignments and Evaluations
- Loose leaf notebook paper
- Graph paper
- Sharpened pencils with erasers
- Ruler/ straight edge
- TI 84+ Calculator
- Pen to correct assignments
- Covered Algebra Text Book

Grade Breakdown:

- Assignments: 20%
- Quizzes: 25%
- Tests: 40%
- Final Exam: 15%

Check System:

- $\checkmark ++$ 100%
- $\checkmark +$ 95%
- \checkmark 87%
- $\checkmark -$ 75%
- $\checkmark =$ 5%

Assignments, Evaluations and Grading:

- Students will have homework every night. On the first day of a new chapter, each student receives a “little” homework sheet. It gives the assignments for every class meeting until the next test as well as the date of that test. Since students know all of their assignments ahead of time, the excuse “I didn’t know what my homework was” will not be tolerated.
- Assignments (either classwork or homework) are randomly collected and checked for completeness and/or correctness. When I grade for completeness, I am looking to make sure that a valid effort was put forth and directions were followed. When grading for correctness, I randomly check a few problems for accuracy as well as make sure the assignment is complete. I do not collect assignments everyday and reserve the right to collect anything at any time after its due date.
- Students are encouraged to read the section(s) that will be covered during the next class before coming to that class. This helps them become familiar with the material. The more they see it, the better the chance of comprehending it.
- Tests are closed book and are given at the middle or the end of the Chapter/ Unit.
- Quizzes are given during the Chapter/ Unit. They are unannounced but are open notebook, which is the reason I stress maintaining an organized notebook. Students will be allowed to use whatever is in the binder of their math notebook. Papers in the pockets must be removed before the quiz starts.

Behavioral Expectations/ Classroom Procedure:

- Students will follow the rules outlined in the handbook. Students who do not follow those rules or who are interfering with the learning process will receive detentions, referrals, or may be asked to leave and go to the Discipline Office.
- Students should be in the classroom by the bell, dressed appropriately, prepared and ready to learn.
- The answers from the previous night’s assignment will be on the board. Students should come in to class and immediately begin checking their work with a pen.
- All students should pay attention during class, take good notes, ask questions and participate in planned activities.
- All students should keep an organized notebook. No papers should be in the textbook.

Things students are ALWAYS expected to do for assignments:

- Always do work in pencil. No work in pen will be graded.
- Always head your paper properly. Name and Gradebook number – Date – Class/Period in the upper right corner. On the first line on the left side, write the assignment.
- Always copy the problem.
- Always show each step. This is imperative to receive partial credit.
- Always attempt every problem. I can’t help if I can’t see what your thought process was and where you were having trouble.
- Always box/circle/highlight answers. If I can’t find your answer, I can’t grade it.

Review Work:

- Students will be given an assignment to do over Spring Break. It is assigned to help reinforce important topics covered and to start them preparing for the final. It is intended for the student to do a handful of problems each day.
- The packet will be given out on Friday, April 4th. The due date for this assignment is Tuesday, April 15th. If the child turns it in on April 14th, 3 points will be added to his packet grade.
- Students are expected to turn in their assignment the day it is due. I will accept the assignment one day late for a 20-point penalty in each of the three categories: correctness, completeness and directions.
- If a student will not be in school the day the assignment is given out or on the day the assignment is collect, he must make arrangements with me by Tuesday, April 1st.
- This packet will be counted as a test.

Make Up/ Late Work:

- If a student is absent, he can refer back to the assignment sheet or use the calendar on the website. It is the student's responsibility to turn in work collected the day he was absent as well as get the notes for the day and any worksheets that were handed out. I expect make up work to be labeled with the absence date and date turned in. Any assignment due on the absent day is due the first day the student returns. The assignment assigned on the night of the absent is due the day after the student returns.
- Please pay close attention to when the tests have been scheduled. However, if a test must be missed, please come to school at 7:10 the next morning or plan to take it after school on the return day. Students will not be allowed to make up tests or quizzes during class. Students will have to make similar arrangements for quizzes
- All students will come prepared and will do their assigned homework every night, so there will not be a need to worry about late work. However, if a situation arises and a student needs to turn in a late assignment it must be turned in before school the very next day for a late grade. However, the last day I will accept makeup/late work is the test day of the next chapter. (For example, any work from Chapter 1 would have to be turned in on or before Chapter 2's test day.)

Extra Credit:

- Any student present in class the day of the test will receive an extra credit worksheet that reviews a concept from that unit.
- The extra credit is 5 points added to that test grade. (If the student received the points it will specifically state it in a comment below the test grade on the progress report.) Students will either receive all 5 points or no points at all.
- To receive all 5 points each of the following must be done. If any are not, the student will not receive credit:
 - The worksheet must be complete
 - All directions must be followed. That includes doing work on another sheet of paper, showing all work, boxing the answers, stapling work to the worksheet, transferring answers to the worksheet, completing the puzzle and heading the paper properly.
 - The assignment must be turned in before the bell that starts the student's class. (None will be accepted late! No exceptions!)
- Since extra credit is given throughout the semester, there is no reason to ask for an extra credit assignment in the last few weeks of the class.

Tutoring:

- I encourage all students to come in for help whenever they are having trouble as well as to just review.
- Students should let me know in advance as to when they want to come in. This way I can make sure that I do not have another commitment, which would prevent me from being there.
- I will not be available on Wednesday mornings because of faculty meetings.
- My tutoring schedule is on my webpage.

Communication:

- Please email me a "hello" message so I can put you in my address book. Please include the name of your child and which period he/she is in.
- Do not hesitate to email me or call anytime. (Email is more convenient for me, so please do that if you can.)
- Grades are available for student and parent viewing on SPX NetClassroom. I will try to update them at least once a week.
- On my website you will find the monthly calendars, syllabus, explanations of the concepts covered in class, worksheets from class activities, homework worksheets, answers to assignments, etc.

_____ Please fill out, sign and detach lower portion. Return to Mrs. Peck by Friday, January 11th.

My signature indicates that I have read both the syllabus overview and the syllabus on Mrs. Peck's website <http://www.spx.org/departments/math/teachers/peck/algebraI/index.html>.

Student's Name: _____

Date: _____

Student's Signature: _____

Class Period: ____ GB#: ____

	Mother	Father
Signature		
Home #	() -	() -
Cell #	() -	() -
Work #	() -	() -
Email address		